



Group and Conference Policies Camp Hazen YMCA

1. Groups **MUST** present a certificate of insurance that lists Camp Hazen YMCA, Inc. as an additional insured, stating the dates of the retreat, **AT LEAST 2 WEEKS PRIOR TO ARRIVAL** at Camp Hazen YMCA.
2. Camp Hazen YMCA assumes no responsibility for accident or injury. We have no medical personnel on the property. We advise that each group have an adult with certifications in CPR and First Aid. Groups are responsible for their own transportation to medical facilities. Camp Hazen YMCA does not supply First Aid supplies to User Groups.
3. Camp Hazen YMCA assumes no responsibility for personal property (lost, stolen, or damaged).
4. Groups will be held responsible for loss, defacing, breakage, etc., of camp equipment and property.
5. Alcohol, drugs, tobacco, vaping, firearms, pets, and fireworks are **NOT** permitted in camp, or on camp property. Camp Hazen YMCA maintains a smoke-free campus. There is **NO SMOKING** in any of Camp Hazen's buildings, on our fields, waterfront or trails.
6. In order that those who choose to rest may do so, please observe quiet hours from 10:00PM to 7:30AM. Remember that we are located on a lake and sound travels easily to our neighbors.
7. A minimum leadership requirement for youth groups is two adults, with a ratio of one adult for every nine students. Students are considered to be anyone age 18 or younger. All adults who supervise students must be trained to minimize the potential of being in a one-on-one student/adult situation when out of sight of others.
8. We ask that you be fully responsible for the whereabouts and conduct of your group. All students must have a properly signed emergency medical treatment form if not accompanied by a parent. Each group is responsible for first aid and medical needs of their group. We recommend that you establish a screening policy for the selection of your chaperones/adult leaders and you give them access to Camp Hazen YMCA's Chaperone Guide sheet.
9. All participants **MUST** have a Camp Hazen YMCA waiver on file with the camp office prior to participation. All participants under age 18 must have this waiver signed by a parent or legal guardian.
10. State of Connecticut law requires that we have a certified lifeguard on duty when anyone enters our defined waterfront area. Please respect this law and do not enter the waterfront for any reason when the sign says, "CLOSED". Waterfront lifeguard schedules must be pre-arranged with the Camp Hazen YMCA staff.
11. Use of buildings, facilities and grounds will be as designated by Camp Hazen YMCA staff. Because you may be sharing the camp with other groups, we ask that you use only the facilities assigned to your group.
12. As you may know, Camp Hazen YMCA is an environmental center. You can help us keep it looking clean and fresh for the wildlife that resides here by discarding your trash in the proper receptacles.
13. Upon arrival all group members are required to attend an orientation/briefing of emergency procedures presentation by a Hazen Staff member.
14. Please do not hesitate to tell us about any maintenance problems that might come up during your stay. We apologize for any inconvenience that these may cause you, and will try to rectify the situation immediately.
15. Serving you the best food possible is something that we really try to do. For the freshest, warmest food to be served to your group it is important that you are on time for meals.