



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

SCHEDULE B

Position: Support Staff – Maintenance

Reports to Maintenance Director

General Function The Maintenance staff member will provide a safe and nurturing environment for campers and staff and will be actively involved and have a positive attitude about all camp activities.

Entry Requirements

- Desire and ability to work with and relate to children and one's peers outdoors
- Preferred college student
- Preferred to be at least 21 years of age
- Good communication skills (oral and written)
- Ability to work independently from supervisor
- Good role model, high integrity, and adaptable
- Desire to work late night/early morning hours

Job Segments

1. Inform the Maintenance Director of any facility problems or concerns.
2. Correct and document, as necessary, situations that endanger the emotional or physical safety of any person.
3. Maintain buildings, grounds and equipment in a clean and operable condition.
4. Perform cleaning and maintenance duties as assigned by the Maintenance Director
5. Actively participate in staff meetings.
6. Demonstrate and teach the values of caring, honesty, respect, and responsibility to all campers and staff.
7. Follow all camp rules and regulations and enforce them among peers.
8. Adhere to policies related to boundaries with children.
9. Attend required abuse risk management training.
10. Report suspicious and inappropriate behaviors and policy violations.
11. Follow mandated abuse reporting requirements.
12. Adhere to job specific abuse risk management responsibilities.
13. Maintain positive public relations with parents, visitors, and the general public at all times.
14. Return all equipment to its appropriate place after use.
15. Keep personal area and cabin neat and clean.
16. Submit all required paperwork on time.
17. Perform other duties as assigned.

01/22

Camp Hazen YMCA

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(860) 526-9529 Fax: (860) 526-9520



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Essential Functions

1. Ability to communicate with co-workers and supervisors
2. Ability to observe camper and staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and inform leadership staff members when necessary.
3. Visual and auditory ability to identify and respond to environmental and other hazards related to assigned activities.
4. Physical ability to perform assigned maintenance tasks such as mowing the fields, painting, heavy lifting, basic carpentry, trash hauling and etc.
5. Physical ability to respond appropriately to emergencies and situations requiring first aid.
6. Emotional maturity and ability to live with peers in communal setting on site for the duration of the season.

Effect on End Results

1. To the extent that campers develop in caring, honesty, respect, and responsibility in a safe and nurturing environment.
2. To the extent that equipment and facilities are kept in good repair and condition.
3. To the extent that each job segment will be performed to the highest quality so that everyone may experience enjoyment and success.