



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

SCHEDULE B

Position: Support Staff - Maintenance

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Reports to Maintenance Director

General Function The Maintenance staff member will provide a safe and nurturing environment for campers and staff and will be actively involved and have a positive attitude about all camp activities.

Entry Requirements

- Desire and ability to work with and relate to children and one's peers outdoors
- Preferred college student
- Prefer to be at least 21 years of age
- Good communications skills (speaking and writing)
- Ability to work independently from supervisor
- Good role model, high integrity, and adaptable
- Desire to work late night/early morning hours

Job Segments

1. Inform the Maintenance Director of any facility problems or concerns.
2. Correct and document, as necessary, situations that endanger the emotional or physical safety of any person.
3. Maintain buildings, grounds and equipment in a clean and operable condition.
4. Perform cleaning and maintenance duties as assigned by the Maintenance Director
5. Actively participate in staff meetings.
6. Demonstrate and teach the values of caring, honesty, respect, and responsibility to all campers and staff.
7. Follow all camp rules and regulations and enforce them among peers.
8. Maintain positive public relations with parents, visitors, and the general public at all times.
9. Return all equipment to its appropriate place after use.
10. Keep personal area and cabin neat and clean.
11. Submit all required paperwork on time.
12. Perform other duties as assigned.

01/15

Camp Hazen YMCA

204 West Main Street, Chester, CT 06412
(860) 526-9529 Fax: (860) 526-9520



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Essential Functions

1. Ability to communicate, supervise and work with assigned ages and skill levels and provide necessary instructions.
2. Visual and auditory ability to identify and respond to environmental and other hazards related to assigned activities.
3. Physical ability to perform assigned maintenance tasks such as mowing the fields, painting, heavy lifting, basic carpentry, trash hauling and etc.
4. Physical ability to respond appropriately to emergencies and situations requiring first aid.
5. Ability to live on site for the duration of the season.

Effect on End Results

1. To the extent that campers develop in caring, honesty, respect, and responsibility in a safe and nurturing environment.
2. To the extent that equipment and facilities are kept in good repair and condition.
3. To the extent that each job segment will be performed to the highest quality so that everyone may experience enjoyment and success.