



The following steps will guide you through the application process. Unfortunately, we cannot process incomplete applications. Incomplete applications or applications received without proper documentation will be returned to you for completion. This will hold up your application process and as a result, your child may not get their 1st choice session. If you need assistance completing this application, please contact our office at 860-526-9529.

OPEN DOORS FINANCIAL ASSISTANCE APPLICATION - INSTRUCTIONS

Step 1 - Complete the attached Summer Camp Registration form for each child indicating which session/s you are applying for. Be sure to include a 1st and 2nd choice. In order to provide a camp experience for as many children as possible, we are only able to offer assistance for up to 2 weeks of Resident Camp or 4 weeks of Day Camp per child.

Step 2 - Fill out both sides of the Open Doors Financial Assistance application COMPLETELY. Please be thorough and do not leave any information out. As we are not able to process incomplete applications, the application will be returned to you for completion. This will hold up the process and your child may not get the session of their choice as a result.

Step 3 - refer to the check list below and the list of Required Documents on page 2 of the Open Doors Financial Assistance application. Be sure to include ALL required documentation. If you do not have a copy of your most current tax return, please contact your accountant or the IRS and request a copy. If you do not have a copy of any of the other required documentation, contact the appropriate agency to obtain the proper documentation needed.

Step 4 - Feel free to include a separate sheet listing any unusual circumstances you may have that would be important to know while considering your application.

Step 5 - Check all applicable boxes below indicating that you have included these required forms with your application.

Step 6 - Mail OR fax your completed application with ALL required documentation AND a deposit of \$100 per child. If you are unable to come up with the full deposit at this time, please contact the office to make alternate arrangements.

Check List for All Required Documentation

Federal Tax Return - attach pages 1 & 2 of the most current year tax return (forms 1040, 1040-A, etc.)

Pay Check Stubs - include copies of the 2 most recent pay stubs from each employer for ALL adults living in household. If you are receiving unemployment benefits, please include a copy of your unemployment benefits statement

Child Support/Alimony - all applicants who are legally separated or divorced must provide a copy of the divorce decree or other legal document that outlines the care of children and alimony or child support

Agency Subsidy - attach a copy of your letter of benefits from appropriate agency outlining monthly benefits received for SSI, DCF, AFDC, SSD, etc. for all household members receiving benefits

Food Stamps/Rental Assistance/Cash Assistance - include a letter of benefits from agency outlining all monthly benefits being received



Open Doors Financial Assistance Application

FAMILY INFORMATION		
Street Address:		
City:	State:	Zip:

For additional information and a complete description of programs, please visit our website at www.camphazenyumca.org

PARENT 1			
Last Name:	First Name:	Camp or Program:	Session Request:
Home Phone:	Work Phone:		
Cell: Phone:	email:		

PARENT 2			
Last Name:	First Name:	Camp or Program:	Session Request:
Home Phone:	Work Phone:		
Cell: Phone:	email:		

CHILD 1			
Last Name:	First Name:	Camp or Program:	Session Request:
Birthdate:	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Grade next Sept:			

CHILD 2			
Last Name:	First Name:	Camp or Program:	Session Request:
Birthdate:	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Grade next Sept:			

CHILD 3			
Last Name:	First Name:	Camp or Program:	Session Request:
Birthdate:	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Grade next Sept:			

**Please complete both sides and mail with attachments to: Camp Hazen YMCA,
204 West Main St, Chester, CT 06412 OR fax to: (860) 526-9520**

Open Doors Financial Assistance Application - page 2

Please fill out this form COMPLETELY if you are interested in receiving financial assistance from Camp Hazen YMCA for any of our programs. Camp Hazen YMCA is a not-for-profit charitable organization committed to helping youth develop valuable life skills through camping programs that build healthy bodies, open minds and awakened spirits. We serve people of all ages, backgrounds, abilities and incomes. The funds available for OPEN DOORS are made possible through the generosity of our volunteers, alumni, camper families, staff and community donors, in addition to numerous foundation and corporate grants.

Camp Hazen YMCA requires that individuals provide the requested information on the attached form regarding income, family size and necessary expenses so that financial support can be allocated in a fair and consistent manner. All information will be kept confidential. All Camp Hazen YMCA program participants receive the same benefits, regardless of whether or not they are receiving assistance.

MONTHLY INCOME FROM ALL ADULTS IN HOUSEHOLD		
	PARENT 1	PARENT 2
Earnings (Salary, wages, commissions, etc)	\$ _____	\$ _____
Agency Subsidy (SSI, AFDC, SSD, DCF, food stamps, etc)	\$ _____	\$ _____
Other (Alimony, child support, rental property, investments, etc)	\$ _____	\$ _____
Totals	\$ _____	\$ _____
<p>YOU MUST PROVIDE INCOME VERIFICATION INCLUDING: Current Tax Return (OF BOTH PARENTS IF SHARED CUSTODY) W-2's, Paystubs, Vouchers, SSI, Proof of Alimony, Child Support, etc.</p>		
Please list the total number of people in household living on above income: _____		
OF THE FULL PROGRAM FEE, I AM ABLE TO PAY: \$ _____		
Special Circumstances: _____		

I certify that the above information is true and complete to the best of my knowledge. I agree to inform Camp Hazen YMCA immediately of any change in my income or family size. I understand that false or incomplete information could jeopardize any opportunity for financial assistance. I also understand that a registration is not complete until the terms of a financial aid offer have been accepted and a program deposit received.

Parent/Guardian/Adult Signature
Date

**Please complete both sides and mail with attachments to: Camp Hazen YMCA,
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